



Volunteer Registration Form

Ballina Destination & Economy Team

6 River Street Ballina | Ph 1800 777 666

Monday to Friday 9am - 5pm | Weekends & Public Holidays 10am - 2pm

Email: discover@ballina.nsw.gov.au | discoverballina.com.au

Volunteer Tourism Ambassadors must be personable, knowledgeable and/or willing to learn about the local area and enjoy meeting and interacting with people. Volunteer Tourism Ambassadors are integral in greeting visitors to the region and assisting with enquiries. Volunteer Tourism Ambassadors will be involved in a number of activities including: front counter service (VIC), meet and greet visitors, processing VIC sales, ensuring shop displays are clean, tidy and well stocked, refilling brochure stands, sourcing information to assist visitors and promoting the destination.

Currently the minimum commitment per week is one shift.

Shifts are 3-4 hours at VIC and 1-3 hours at BBGA dependant on flight schedules.

Applicant Details

I notify my interest to be considered a volunteer at the:-

- Ballina Byron Gateway Airport arrivals information desk
- Ballina Visitor Information Centre
- Both locations

| | | | |
|----------------|----------------------|----------|----------------------|
| Applicant Name | <input type="text"/> | | |
| Address | <input type="text"/> | | |
| Suburb/Town | <input type="text"/> | State | <input type="text"/> |
| | | Postcode | <input type="text"/> |
| Home Phone | <input type="text"/> | Mobile | <input type="text"/> |
| Email | <input type="text"/> | | |

Volunteer Registration Form cont.

- I accept that the information in this application may be used by Ballina Shire Council for its use only.
- I agree to support management of the Ballina Destination & Economy Team as required.
- I understand there will be Workplace Health & Safety requirements that I will need to observe in my volunteer capacity, and I agree to attend training as required.
- I understand and will comply with the safety rule, code of conduct, confidentiality and privacy, recordkeeping and other conditions set down in Council policies and procedures are a condition of engagement.

Applicant Availability *(Please indicate below the days and times generally available)*

Weekdays

- 9am to 1pm
- 1pm to 5pm

Weekends

- 10am to 2pm

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

Particular skills / hobbies which could be of use in volunteer work

Do you have any health or disability problems which could affect your ability to perform certain tasks involved in volunteer work?

Signature

Date

Privacy Protection Notice

The completed volunteer registration form contains personal information which is being collected for the purpose of processing this application. The information will be processed by the Ballina Destination & Economy Team and may be made available to public enquiries under the Government Information (Public Access) Act. The information will be stored in Council's electronic document management system.

OFFICE USE ONLY

Date application received:

CM Number:

Responded to applicant (sent letter 17/9642):

Staff initials:

Notes: